

REQUEST FOR QUOTATION

Private Communication Devices

U.S. DISTRICT COURT
SOUTHERN DISTRICT OF INDIANA

KEY INFORMATION:

General: The U.S. District Court for the Southern District of Indiana has a requirement to equip four (4) courtrooms with a new communication system capable of hosting private conversations between individuals who are in the same room, but are properly socially distanced at the **Birch Bayh Federal Building and U.S. Courthouse, 46 East Ohio Street Indianapolis, IN 47204**. The system will be used within Courtrooms or other large gathering spaces and will need to allow multiple parties to independently communicate while others are also in the same space. The contractor shall provide all equipment to support the installation. See the following **Scope of Work and Specific Tasks, Section 3.0; Deliverables, Section 4.0; for specific requirements.**

Quotation Due: 5:00 PM EDT, Friday, September 11, 2020

Pricing Method: This is a request for open market pricing.

Work Period: To be coordinated based on courtroom availability.

RFQ Number: RFQ-20200904

Method of Award: A firm, fixed-price award will be made to the lowest priced, technically acceptable offer.

Contract Questions: Doria Lynch, Contracting Officer *Doria Lynch*
U.S. District Court
46 East Ohio Street, Room 105
Indianapolis, IN 46204
E-mail: Doria_Lynch@insd.uscourts.gov
Phone: (317) 229-3729
FAX:(317) 229-3717

Technical Questions/Arrangement of On-Site Visit:
Kevin Kallassy, U.S. District Court
46 East Ohio Street, Room 116
Indianapolis, IN 46204
E-mail: Kevin_Kallassy@insd.uscourts.gov
Phone: (317) 229-3739
FAX: (317) 229-3959
With copy to Doria Lynch, Contracting Officer (see above)

REQUEST FOR QUOTATION

Private Conversation/Communication Devices

U.S. DISTRICT COURT
SOUTHERN DISTRICT OF INDIANA

STATEMENT OF WORK

1.0 Introduction.

The U.S. District Court for the Southern District of Indiana has a requirement to equip four (4) courtrooms with a new communication system capable of hosting private conversations between individuals who are in the same room but are properly socially distanced at the **Birch Bayh Federal Building and U.S. Courthouse, 46 East Ohio Street Indianapolis, IN 47204**. The system will be used within Courtrooms or other large gathering spaces and will need to allow multiple parties to independently communicate while others are also in the same space. The contractor shall provide all equipment to support the installation. **See the following Scope of Work and Specific Tasks, Section 3.0; Deliverables, Section 4.0; for specific requirements.**

2.0 Objectives.

A new communication system capable of hosting private conversations between individuals who are in the same room but are properly socially distanced. The system should allow **for four (4) or more** separate conversations to happen at the same time. "Conversations" implies that each person should be able to hear and respond to everyone on their "channel" or "group". The system must be able to accept a standard 3.5mm stereo audio headset.

3.0 Scope of Work and Specific Tasks.

- 3.1 The contractor shall quote the following hardware:
 - 3.1.1 **64** Listen Technologies ListenTALK LKR-11 handsets **or equivalent**
 - 3.1.2 **Four (4)** Listen Technologies ListenTALK LA-480 16-port docks **or equivalent**
 - 3.1.3 **Twelve (12)** Listen Technologies ListenTALK LA-482 4 port docks **or equivalent**
 - 3.1.4 **Three (3)** Listen Technologies ListenTALK LA-484 Road Cases **or equivalent**

3.2 The contractor shall provide all hardware to complete this project.

4.0 Deliverables

4.1 Delivery of four (4) complete communication systems and three (3) travel cases with total quantities as follows:

- 4.1.1 Sixty-Four (64) individual handsets
- 4.1.2 Four (4) sixteen-port charging docks
- 4.1.3 Twelve (12) four-port charging docks
- 4.1.4 Three (3) protective travel cases

4.2 Equipment and materials provided by the contractor shall be under warranty by the contractor for the period of **one (1) years**, effective upon the **expiration of any included manufacturer's warranty**.

4.3 Schedule for Performance and Delivery/Milestone Schedules

Deliverable	Due Date
Delivery of new hardware.	TBD
Written warranty	Upon acceptance of project completion by the court. Warranty to cover a period of one (1) year following the expiration of any included manufacturer's warranty

4.4 Review Period for Deliverables

Deliverable	Judiciary Review Period
Delivery of new hardware.	10 days
Written warranty	5 days

4.4 Acceptance Criteria for Deliverables

Deliverable	Acceptance Criteria
Delivery of new hardware.	All hardware delivered and successfully tested.
Written warranty	Inclusion of all relevant information

5.0 Payment. Invoice for payment will be processed upon the court's acceptance of all of the deliverables.

6.0 Provisions, Clauses, Terms, and Conditions

6.1 Solicitation Provisions Incorporated by Reference (SEP 2010)

(Provision B-1)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this address: <http://www.uscourts.gov/procurement.aspx>.

6.2 Solicitation Clauses Incorporated by Reference (SEP 2010)

(Clause B-5)

This procurement incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address:

<http://www.uscourts.gov/procurement.aspx>

The following clauses are incorporated by reference:

6.3 Provisions, Clauses, Terms and Conditions - Small Purchases (JUN 2014)

(Clause 3-3)

(a) Definitions.

Taxpayer Identification (TIN)," as used in this provision, means the number required by the Internal Revenue Service (IRS) to be used by the offeror in reporting income tax and other returns. The TIN may be either a social security number or an employer identification number.

(b) All offerors shall submit the information required in paragraphs (d) and (e) of this provision to comply with debt collection requirements of [31 U.S.C. §§ 7701\(c\)](#) and [3325\(d\)](#), reporting requirements of [26 U.S.C. §§ 6041, 6041A](#), and implementing regulations issued by the IRS. If the resulting contract is subject to the payment reporting requirements, the failure or refusal by the offeror to furnish the information may result in a 31 percent reduction of payments

otherwise due under the contract.

(c) The TIN may be used by the government to collect and report on any delinquent amounts arising out of the offeror's relationship with the government ([31 U.S.C. § 7701\(c\)\(3\)](#)). If the resulting contract is subject to payment recording requirements, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(d) Taxpayer Identification Number (TIN): _____

TIN has been applied for.

TIN is not required, because:

Offeror is a nonresident alien, foreign corporation or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;

Offeror is an agency or instrumentality of a foreign government;

Offeror is an agency or instrumentality of the federal government

(e) Type of Organization

sole proprietorship

partnership

corporate entity (not tax-exempt)

corporate entity (tax-exempt)

government entity (federal, state or local)

foreign government

international organization per [26 CFR 1.6049-4](#)

other

(f) Contractor representations

The offeror represents as part of its offer that it is [___], is not [___] 51% owned and the management and daily operations are controlled by one or more members of the selected socio-economic group(s) below:

Women Owned Business

Minority Owned Business (if selected then one sub-type is required)

Black American Owned

Hispanic American Owned

Native American Owned (American Indians, Eskimos, Aleuts, or Native Hawaiians)

- Asian-Pacific American Owned (persons with origins from Burma, Thailand, Malaysia, Indonesia, Singapore, Brunei, Japan, China, Taiwan, Laos, Cambodia (Kampuchea), Vietnam, Korea, The Philippines, U.S. Trust Territory of the Pacific Islands (Republic of Palau), Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru)
- Subcontinent Asian (Asian-Indian) American Owned (persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal)
- Individual/concern, other than one of the preceding

6.4 Security Requirements (APR 2013)
(Clause 7-20)

6.5 Public Use of the Name of the Federal Judiciary (JUN 2014)
(Clause 7-30)

6.6 Disclosure or Use of Information (APR 2013)
(Clause 7-35)

6.7 Protection of Judiciary Buildings, Equipment, and Vegetation (APR 2013)
(Clause 7-65)

7.0 Questions/Clarifications.

- 7.1 All questions regarding this solicitation shall be e-mailed to the Contracting Officer at: Doria_Lynch@insd.uscourts.gov. Answers to questions regarding the solicitation will be incorporated as an amendment to the solicitation and will be provided to all offerors. Telephoned questions will not be accepted.
- 7.2 Offerors shall promptly notify the Contracting Officer of any ambiguity, inconsistency, or error which they may discover upon examination of this RFQ.
- 7.3 Any interpretation, correction, or change of this RFQ will be made only by written addendum by the Contracting Officer. Addenda will be e-mailed to all who are known to have received the RFQ.

8.0 Assumptions, Conditions, or Exceptions.

Offerors shall include all (if any) assumptions, conditions, or exceptions with any of the terms and/or conditions of this statement of work or solicitation. If no exceptions are noted, the offeror agrees to comply with all of the terms and conditions set forth herein. It is not the responsibility of the Court to seek out and identify assumptions, conditions, or exceptions contained in an offeror's quotation.