

United States District Court for the Southern District of Indiana

NATURALIZATION CEREMONY HOST APPLICATION

If your organization is interested in hosting a Naturalization Ceremony at your venue, please complete the following information and submit the completed form by email to:

hattie_harman@insd.uscourts.gov

Please note: We are unable to consider applications from political, religious, or similar entities.

ORGANIZATION
NAME:

NATURE AND
PURPOSE OF
ORGANIZATION:

ORGANIZATION
ADDRESS:

VENUE
ADDRESS:

Please provide the following for your organization's event coordinator or designated contact:

NAME:

EMAIL:

PHONE:

The host organization is responsible to prepare the venue, including set-up before and clean-up after the ceremony. Does your organization have the capacity to:

YES

NO

Provide seating for up to 300 new citizens and guests?

Provide a central draped table (with sound) from which the Judge can preside?

Provide a central podium (with sound) and surrounding seating for up to fifteen honored guests and speakers?

Provide up to six tables with power access and seating for voter registration, immigration officials, passport applications, etc.?

Provide free parking for new citizens and honored guests (up to 150 spaces)?

Provide a private robing room for the judge?

Please describe your prior experience with events of this size: