

United States District Court  
Southern District of Indiana  
New Albany Division

Public Notice for Appointment of New  
Part-Time United States Magistrate Judge

The Judicial Conference of the United States has authorized the appointment of a part-time United States Magistrate Judge for the United States District Court for the Southern District of Indiana. The magistrate judge official duty location for the position will be New Albany, Indiana. The part-time magistrate judge will be appointed to a four-year term of office by the District Judges of the court, with the possibility of renewal.

The duties of the position are demanding and wide-ranging, such as: 1) conducting most preliminary proceedings in criminal cases; 2) trial and disposition of misdemeanor cases; and 3) conducting various pretrial matters and evidentiary proceedings on delegation from a district judge. The basic authority of the United States magistrate judge is specified in 28 U.S.C. § 636.

To be qualified for appointment as a U.S. magistrate judge, an applicant must:

- 1) Be, and have been for at least five years, a member in good standing of the bar of the highest court of the state, the District of Columbia, the Commonwealth of Puerto Rico, the Territory of Guam, the Commonwealth of the Northern Mariana Islands, or the Virgin Islands of the United States;
- 2) Have actively practiced law for at least five years. The court may consider the following substitute experience, including any combination thereof:
  - a) Experience as a judge of a state court of record or other state judicial officer.
  - b) Experience as a United States magistrate judge, bankruptcy judge or other federal judicial officer.
  - c) Experience as an attorney for a federal or state agency.
  - d) Up to two years experience as a law clerk to any judge or judicial officer, staff attorney, or pro se law clerk in a court.
  - e) Other legal experience suitable as a substitute in the opinion of the majority of the district judges of the court;
- 3) Be less than 70 years of age at the time of initial appointment;
- 4) Not be related to a Judge of the United States District Court for the Southern District of Indiana;
- 5) Be competent to perform the duties of the office, be of good moral character, emotionally stable and mature, committed to equal justice under the law, in good health, patient, courteous, and capable of deliberation and decisiveness.

A Merit Selection panel will be established and composed of attorneys and other members of the community. They will recommend to the court in confidence five individuals it considers fully qualified to serve as United States magistrate judge. The court may also authorize the panel to determine the size of the list submitted to the court. The district judges will make an appointment following a full-field background investigation by the Federal Bureau of Investigation (FBI) and tax check by the Internal Revenue Service (IRS). An affirmative effort will be made to give due consideration to all qualified applicants without regard to race, color, age (40 and over), gender, religion, national origin, or disability. The current annual salary of the part-time magistrate judge position is \$15,375.

Application forms may be obtained in the clerk's offices of the district court in Indianapolis, New Albany, Evansville or Terre Haute, Indiana, and on the court's website at <http://www.insd.uscourts.gov/employment>. Application packets should include the completed application, a cover letter and resume. Applications are to be submitted only by the applicant personally.

All applications will be kept confidential, unless the applicant consents to disclosure, and all applications will be examined only by members of the Merit Selection Panel and the judges of the district court. The panel's deliberations will remain confidential.

One original signed application, cover letter and resume must be received at the address noted below by the close of business on December 1, 2014. Please mark the application "*CONFIDENTIAL*." In addition, also by close of business December 1, 2014, an **electronic version of the application, cover letter, and resume must be sent to [LocalRules@insd.uscourts.gov](mailto:LocalRules@insd.uscourts.gov).**

**Laura A. Briggs, Clerk of Court  
U. S. District Court  
105 U.S. Courthouse  
46 E. Ohio Street  
Indianapolis, IN 46204**

**Questions regarding the position can be referred to Laura A. Briggs, Clerk of Court, at [LocalRules@insd.uscourts.gov](mailto:LocalRules@insd.uscourts.gov) or 317-229-3700.**