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<u>NOTICE</u>

Hyperlinking is now available in the U. S. District Court for the Southern District of Indiana. Attorneys may file documents with active hyperlinks within e-filed documents. Hyperlinks will allow immediate access by the reader to the referenced materials, *i.e.*, CM/ECF filings, case and statute citations, attachments, and exhibits. (Attorneys should check each judge's practices and procedures to see if hyperlinks are a requirement.) When utilized by attorneys, hyperlinks in briefs and other court filings will provide quick, easy, and pinpoint access to particular sections of a case, specific page numbers, or to specific filings in the court's record. Hyperlinking will allow Judges to quickly and easily review case-supporting materials.

The court will also be issuing court documents with active hyperlinks, and the court-issued documents will continue to be available via the Notice of Electronic Filing ("NEF") email system. NOTE: Even though attorneys can utilize the one "free look" to the e-filed documents associated with the NEF – accessing other CM/ECF hyperlinked documents contained within the main document will be subject to normal PACER fees, and any hyperlinks to Westlaw or LexisNexis citations will require attorneys to login to those services.

For detailed instructions on hyperlinking, please refer to the <u>Attorney Guide to Hyperlinking in</u> <u>the Federal Courts</u>, which can be located on the court's website (by clicking on the E-Filing Resources section on the Home page.)

If you have questions about this process, please feel free to direct them to the Court's ECF Administrator, Jordan Davison, at jordan_davison@insd.uscourts.gov.