

**UNITED STATES DISTRICT COURT
SOUTHERN DISTRICT OF INDIANA
EVANSVILLE DIVISION**

FULL PUBLIC NOTICE FOR APPOINTMENT OF NEW MAGISTRATE JUDGE

The Judicial Conference of the United States has authorized the appointment of a full-time United States Magistrate Judge for the Southern District of Indiana at Evansville, effective and contingent upon the confirmation of Magistrate Judge Matthew P. Brookman as District Judge for the Southern District of Indiana. The essential function of courts is to dispense justice. An important component of this function is the creation and maintenance of diversity in the court system. A community's belief that a court dispenses justice is heightened when the court reflects the community's racial, ethnic, and gender diversity.

The duties of the position are demanding and wide-ranging, involving both civil and criminal case responsibilities: (1) conduct of most preliminary proceedings in criminal cases; (2) trial and disposition of misdemeanor cases; (3) conduct of mediation and settlement proceedings in civil cases; (4) conduct of various other pretrial matters and evidentiary proceedings on delegation of the Judges of the District Court; and (5) trial and disposition of civil cases upon consent of the litigants. The basic authority of a United States Magistrate Judge is specified in 28 U.S.C. § 636.

To be qualified for appointment, an applicant must:

- (1) Be, and have been for at least five years, a member in good standing of the bar of the highest court of a state, the District of Columbia, the Commonwealth of Puerto Rico, the Territory of Guam, the Commonwealth of the Northern Mariana Islands, or the Virgin Islands of the United States, and have been engaged in the active practice of law for a period of at least five years (with some substitutions authorized);
- (2) Be competent to perform all the duties of the office; be of good moral character; be emotionally stable and mature; be committed to equal justice under the law; be in good health; be patient and courteous; and be capable of deliberation and decisiveness;
- (3) Be less than seventy years old; and
- (4) Not be related to a Judge of the District Court.

A Merit Selection Panel composed of attorneys and other members of the community will review all applicants and recommend to the Judges of the District

Court, in confidence, the five persons it considers best qualified. The Court will make the appointment following an FBI full-field investigation and an IRS tax check of the applicant selected by the Court for appointment. The individual selected must comply with the financial disclosure requirements pursuant to the Ethics in Government Act of 1978, Pub. L. No. 95-521, 92 Stat. 1824 (1978) (codified at 5 U.S.C. app. §§ 101-111) as implemented by the Judicial Conference of the United States. An affirmative effort will be made to give due consideration to all qualified applicants without regard to race, color, age (40 and over), gender, religion, national origin, or disability. The current annual salary of the position is \$213,992. The term of office is eight years.

Application forms and more information on the Magistrate Judge position in this Court are available on the District Court's website at: <http://www.insd.uscourts.gov/employment-opportunities>. Application packets must include: one original application packet (consisting of a signed cover letter, resume, and a signed application - in this order) and 9 copies of the application packet. Applications are to be marked "CONFIDENTIAL" and delivered (either in person or by mail) to the address below and must be received **by 4:30 p.m. (ET) on Monday, March 13, 2023.**

**Roger A. G. Sharpe, Clerk of Court
U. S. District Court
105 U.S. Courthouse
46 E. Ohio Street
Indianapolis, IN 46204**

In addition, also **by 4:30 p.m. (ET) on Monday, March 13, 2023, an electronic version of the signed cover letter, resume, and signed application (in this order) must be emailed as one single PDF document to MagJudgeApp@insd.uscourts.gov.** The subject line must note the applicant's name and contain the words Magistrate Judge Vacancy - MPB.

Questions regarding the position can be referred to Roger A. G. Sharpe, Clerk of Court, at MagJudgeApp@insd.uscourts.gov or 317-229-3716.

All applications will be kept confidential, unless the applicant consents to disclosure, and all applications will be examined only by members of the Merit Selection Panel and the Judges of the District Court. The panel's deliberations will remain confidential.