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| court_seal | **UNITED STATES DISTRICT COURT****Southern District of Indiana** |
| **Laura A. Briggs, Clerk of Court** |
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| Birch Bayh Federal Building & U.S. Courthouse, Room 10546 East Ohio Street Indianapolis, IN 46204(317) 229-3700 | U.S. Courthouse, Room 104921 Ohio StreetTerre Haute, IN 47807(812) 231-1840 | Winfield K. Denton Federal Building & U. S. Courthouse, Room 304101 NW Martin Luther King Blvd.Evansville, IN 47708(812) 434-6410 | Lee H. Hamilton Federal Building & U.S. Courthouse, Room 210121 West Spring Street New Albany, IN 47150(812) 542-4510 |

**CM/ECF TECHNICAL REQUIREMENTS QUESTIONNAIRE**

1. Have you attended or would you be able to attend (in person or by phone) a free, 90-minute CM/ECF training session conducted by the Clerk’s Office?

 € YES € NO

1. Does your office have at least one computer running on a Windows or Macintosh operating system?

 € YES € NO

Please indicate the operating system(s) installed on your computer(s): (*e.g.*, Windows 7, Windows 8 , Mac OSX , etc.) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Does your office have word-processing software to create court-filed documents (*e.g*., Microsoft Word or Corel WordPerfect)?

 € YES € NO

1. Does your office have Internet access via a 56K modem or faster?

 € YES € NO

1. Does your office have at least one e-mail account?

 € YES € NO

1. Have you ever filed a Petition for E-filing Exemption in any other cases in the District Court for the Southern District of Indiana?

 € YES € NO

If so, please provide the case number(s).

Case Number(s):

**Note: All questions above must be answered and attached to each Petition for E-filing Exemption before the Petition will be considered.**

If you have any questions about these requirements, please contact the CM/ECF Administrator at (317) 229-3986 or jordan\_davison@insd.uscourts.gov.