

## Local Rule 6-1 - Extensions of Time

**(a) Motion Ordinarily Required.** Ordinarily, a request for an extension of time not made in open court or at a conference must:

- (1) be made by written motion;
- (2) state the original deadline and the requested deadline;
- (3) provide the reasons why an extension is requested; and
- (4) if all parties are represented by counsel, either:
  - (A) state that there is no objection to the extension; or
  - (B) describe all attempts made to obtain an agreement to the extension and state whether opposing counsel objects to it.
- (5) be filed at least three business days prior to the deadline absent extraordinary circumstances, or summary denial may result.

**(b) Automatic Initial Extension.** The deadline for filing a response to a pleading or to any written request for discovery or admissions will automatically be extended upon filing a notice of the extension with the court that states:

- (1) the deadline has not been previously extended;
- (2) the extension is for 28 or fewer days;
- (3) the extension does not interfere with the Case Management Plan, scheduled hearings, or other case deadlines;
- (4) the original deadline and extended deadline;
- (5) that all opposing counsel the filing attorney could reach agreed to the extension; or that the filing attorney could not reach any opposing counsel, and providing the dates, times and manner of all attempts to reach opposing counsel.

**(c) Pro Se Parties.** The automatic initial extension does not apply to pro se parties.

Note: Amended December 1, 2018, to add a requirement that motions for extensions of time must be filed at least three business days prior to a filing deadline absent extraordinary circumstances, or summary denial may result.