UNITED STATES COURTS

SOUTHERN DISTRICT OF INDIANA

VENDOR INFORMATION/CERTIFICATION

Vendor Information:	Purchase Order Address
Name (must match Soc Sec/Federal ID # below)	Address
Business Name *(if different from above)*	City
Address 1	State Zip
Address 2	**Remittance Address** ☐ Same as above
State Zip	Address
Soc Sec/Federal ID # (must match name above)	City
DUNS #	State Zip
Telephone Number:	

Type of Organization for 1099 reporting:

[ ] sole proprietorship;

[ ] corporate entity *(not tax-exempt)*;

[ ] health care provider;

[ ] government entity *(write in either federal, state or local)*

[ ] partnership;

[ ] corporate entity *(tax-exempt)*;

[ ] other _____

Certification

Tax Payer Identification Number *(TIN number)* : _____

Under penalties of perjury, I certify that:

1. The number above is my correct taxpayer identification number (or I am waiting for a number to be assigned to me), and

[ ] 2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest and dividends, or (c) the IRS has notified me that I am no longer subject to the backup withholding, and

3. I am a U.S. citizen or other U.S. person (defined below).

You must check box next to item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. If you make a false statement with no reasonable basis that results in no backup withholdings, you are subject to a $500 penalty. Willfully falsifying certifications or affirmations on this form may subject you to criminal penalties including fines and/or imprisonment.

Definitions:

"Taxpayer Identification (TIN)" is the number required by the Internal Revenue Service (IRS) to be used in reporting income tax and other returns. The TIN may be either a social security number (SSN) or an employer identification number (EIN).

"U.S. person" means:

! An individual who is a U.S. citizen or U.S. resident alien,
! A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States.

The TIN, as well as the information above is required in order to comply with debt collection requirements of 31 U.S.C. §§ 7701(c) and 3325(d), reporting requirements of 26 U.S.C. §§ 6041 and 6041A, and implementing regulations issued by the IRS. Failure or refusal to furnish this information may result in 28 percent backup withholding on any payments otherwise due under any awarded contract or purchase order.

The TIN may be used by the government to collect and report on any delinquent amounts arising out of the vendor's relationship with the government (31 U.S.C. § 7701(c)(3)). The TIN provided may be matched with IRS records to verify its accuracy.

Complete this section only if a TIN was not provided on page one, and select closest reason why not:

[ ] The vendor is a nonresident alien, foreign corporation or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;

[ ] The vendor is an agency or instrumentality of a foreign government;

Additional information required for vendors used for procurement (purchase orders, contracts, etc.)

Indicate which, if any, of the following categories are applicable. These categories require that the vendor is 51% owned and the management and daily operations are controlled by one or more members of the selected socio-economic group:

[ ] Women Owned Business

[ ] Minority Owned Business (If yes, select one of the owner's race/ethnicity selections from below):

[ ] Asian-Pacific American [ ] Black American [ ] Subcontinent Asian (Asian-Indian)American

[ ] Hispanic American [ ] Native American [ ] Other than one of the preceding

Date: _____ _____

Vendor's signature

For Agency Use Only

The vendor name and DUNS number is all that is required for registered Central Contractor Registration (CCR) vendors. (Check www.ccr.gov for registration status.) Do not use this form for purchase card merchants.

Mark Boxes that apply: [ ] Addition [ ] Change Vendor Code: _____ *(make entry only if change)*

The following information is optional for individuals whose name and telephone are already on the form:

Contact Name: _____

Telephone Number: _____ Email: _____

Identification of person making this request:

Name: _____

Telephone Number: _____ Originating Office: _____

Please type or print clearly.
This form should be completed with signature by the vendor.

If mailing the form, send to:

U.S. District Court
105 U.S. Courthouse
46 East Ohio Street
Indianapolis IN 46204

Print Email... Reset