

UNITED STATES COURTS
SOUTHERN DISTRICT OF INDIANA
Indianapolis, IN

Systems Administrator
Starting Classification Level - CL 27 - \$48,501 - \$78,807
with promotional potential to CL 28
Application Deadline: Monday, June 26, 2017

POSITION SUMMARY: The Systems Administrator is a member of the shared services information technology team that performs end user support. The incumbent will support and maintain the court's physical and virtual server environment, as well as help maintain the court's computer network.

DUTIES AND RESPONSIBILITIES: The Systems Administrator coordinates and oversees the court unit's information technology servers, performs routine administration to the servers and implements complex updates, including developing systems documentation and data network security. The incumbent performs server troubleshooting and triage during service failure scenarios and participates in intense investigations to determine the root cause and develop corrective actions. The incumbent ensures effective and efficient server maintenance and operations workflow and practices to help improve availability and performance of systems and dependent environments.

QUALIFICATIONS: Applicant must be a U.S. Citizen or eligible to work in the United States. The applicant must have two years general work experience demonstrating excellent customer service and communication skills and two to four years of progressively responsible experience in IT support. Applicants must also have the following minimum qualifications:

- Microsoft (MS) Windows operating systems for servers (Windows 2008 and above) and desktops (Windows 7 and 10).
- MS Windows Active Directory with server administration (including Group Policy) as well as MS SQL server.
- WAN and LAN network devices (Cisco)
- SAN storage systems (Nimble Storage/iSCSI preferred)
- Managing remote hardware and software, supporting remote users and commercial off-the-shelf software.
- VMware vSphere and View/Horizon
- Disaster Recovery
- VoIP phones, IP printing, and video conferencing
- Network administration experience with demonstrated ability to implement, operate, and document data automation system(s) when system analysis, system(s) integration, and consideration of hardware and software are required. This experience must include primary responsibility with design, implementation, or support of an enterprise level network infrastructure.

- Design, installation, maintenance, and support of a virtualization environment.
- Installation, configuration, maintenance, and support of common Linux distributions.

APPLICATION INSTRUCTIONS: Submit a resume to: HRDept@insb.uscourts.gov.

The Court is an Equal Opportunity Employer. This job is classified as a high-sensitive position due to information technology responsibilities. The selected candidate must successfully complete a ten year background investigation and every five years thereafter will be subject to an updated investigation similar to the initial one. The Federal Financial Reform Act requires direct deposit of federal wages for court employees. The United States District Court is a smoke-free environment.